



McCrae Yacht Club Inc.

Reg. No. A 0018202 N

ABN 91 736 526 581

Postal Address: P.O. Box 20, McCrae, Vic. 3938
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Club House Telephone: (03) 5986 1361

Youth Club Captain(s) - Position Description

Overall Roles and Responsibilities

The Youth Club Captain(s) role provides for the appointment of up to two youth members (who would hold the position jointly) to plan, organise and deliver youth activities

Reporting

This position reports to the Commodore.

Responsibilities

The specific responsibilities of the Youth Club Captains position include:

- Chair or Co Chair youth committee
- Be a point of contact for the Club's Youth Members
- Lead with planning, organising and delivering open day youth activities, for example, Santa visit, junior and senior youth sleep overs, pizza night, the Commodore vs. Youth Cricket match, youth sailing/racing events and other events that are organised from time to time for or by the Club's youth members.

Authority to Act

The General Committee has delegated the following authorities to this position:

- Run fund raisers to promote the interests of youth

Appointment Process

Each year, at the time the General Committee publish the notice of Annual General Meeting, the General Committee will publish an Expression of Interest for appointment to the position of Youth Club Captain (s).

At the first meeting of the General Committee following the AGM, the General Committee will:

- consider the members who have expressed an interest in being appointed to the position
- appoint that member who the General Committee considers most appropriate to serve in the position
- publish the names of the member appointed to the position

If a casual vacancy occurs or no members submitted an EOI then the General Committee can seek further EOI's for appointment to this position.

At any time the General Committee can remove the member appointed to this position by following the steps detailed below:

- receive a written report from a Director that articulates the reasons to consider removing the member from the role
- provide all Directors with one week's notice of meeting with an agenda that includes the report
- the motion to remove the member must be supported by a minimum of five Directors