



# McCrae Yacht Club Inc.

Reg. No. A0010022 N

ARN: 61 203 580 585

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Club House Telephone: (03) 5966 1961

## Training Committee Charter

### Overall Roles and Responsibilities

The role of the Training Committee is to oversee the operations of the Training Centre to ensure that it fulfils its training obligations for Club members (and others) to the standards of Australian Sailing (AS).

The Committee reports to the Vice Commodore via the Training Centre chairperson (Principal).

### Responsibilities

The specific responsibilities of the Training Committee include:

- providing training to members (and others) in courses relevant to the operations of the Club.
- providing and maintaining Club sailboats and training equipment subject to the provision of funds by the General Committee.
- Comply with the Operating Standards and Guidelines to ensure continuing Australian Sailing accreditation.

### Meetings

The Training Committee meets at least four times a year or when necessary at the call of the committee chair.

A quorum for a meeting is four.

Minutes of meets shall be recorded in writing and circulated to the General Committee.

Decisions of the Committee will be by simple majority. The Chairperson does not have a casting vote.

### Members

The committee members are as follows:

- Principal (Chair)

- Administrator
- Club Coach
- Sailing for Schools Manager
- Tackers Co-ordinator
- Saturday Sailing School Co-ordinator
- Other appointed member

The Committee will consist of (a maximum) seven members.

### **Appointment Process**

Each year, at the time the General Committee publishes the notice of Annual General Meeting, the General Committee will publish an Expression of Interest for appointment to the Committee.

At the first meeting of the General Committee following the AGM, the General Committee will:

- consider the members who have expressed an interest in being a member of the Committee
- appoint those members who the General Committee considers appropriate to serve on the Committee
- publish the names of the members appointed to the Committee

At any time the General Committee can seek further EOIs for appointment to the Committee.

At any time the General Committee can make appoint additional members to the Committee.

At any time the General Committee can remove a member of the Committee.

The Principal of the Training Centre will be the Chairman of the Training Committee.

All appointments to this Committee expire as at the first General Committee meeting following the AGM.