

McCrae Yacht Club Tractor Usage Policy

This policy was approved by the **General Committee of McCrae Yacht Club** at its meeting on **8 August 2020**.

INTRODUCTION

McCrae Yacht Club's **Sailing Committee** is committed to ensuring safe operation and prolonging the useful life of all assets owned by the Club. To assist with this a series of rules and best practice approaches to operation of the tractor have been established.

PURPOSE OF THIS POLICY

To ensure that all members and associates of the club understand the club rules operation of the tractor.

EXTENT OF THIS POLICY

This policy applies to all employees and members (and their visitors) of McCrae Yacht Club.

DRIVER AUTHORISATION

To obtain a driver authority, an applicant must pass a driving and operating test including the following criteria:

1. Holder of a full and current manual driver licence
2. Understanding of- and demonstrated use of PTO hoist facility, transmission and basic driver operation.
3. Demonstrated ability to reverse boats from the Club yard to the waterline and launch same including the ability to assess tide and wind conditions
4. Demonstrated ability to position trailers at the waterline in such a way that boats can be safely recovered including the ability to assess tide and wind conditions
5. Demonstrated ability to avoid immersing the tractor in sea water above front axle height
6. Demonstrated ability to safely extract and return boats from/to their pens.
7. Awareness of prohibited activities

PROHIBITED ACTIVITIES

The following activities are detrimental to the safe operation and longevity of the tractor and are thus prohibited:

1. Driving forwards through the current waterline except at extreme low tide
2. Immersing the vehicle above front axle height
3. Executing U-turns/3-point-turns on the beach
4. Driving outside the ramp area as bounded by pre-deployed safety cones except when conducting sand-grooming operations
5. Dual launch/recovery. (IE only one boat to be conveyed per launch/recovery).
6. Breach of Road Safety Act, 1986 or Road Rules, Victoria, 2017.

Conduct pursuant to the Prohibited Activities identified above shall void a member's driving authority and necessitate further training prior to being re-qualified.

TRACTOR MAINTENANCE

Any maintenance item requiring attention or servicing must be promptly brought to the attention of the Club Bosun or delegate.

RESPONDING TO BREACHES OF THE POLICY

The Sailing Committee may cancel a driver's authority upon the recommendation of a Sailing Committee member or its delegate where a breach of any of the above requirements is detected and reported.

Commodore

Signature and date

Secretary

Signature and date